

01-05-2018

Dear Ma'am

Greetings of the day.

**'Without hard work and discipline it is difficult to be a top professional.'**

*For last one month, we all have been the active participants of the system being followed in the session 2018-19. This is the time when we need to evaluate the work activation as per the planning during April-2018, to revise the future planning and to amend the planning wherever required. With the vision to prepare our mindset for the work to be followed ahead, ECS Pvt. Ltd. Co. cordially invites all the Principals of ECS Bagless Schools at Gwalior, Morena, Bhind, Jaura and Dabra to attend a meeting on 02-05-2018 (Wednesday). The meeting will start at 10:00 a.m. and will be over by 12:30 p.m.. Please make it convenient to remain present in the meeting and give us your consent through mail/telephone by today itself.*

**Date** : 02-05-2018 (Wednesday)  
**Venue** : ECS CP Colony, Morar  
**Meeting will start at** : 10:00 a.m.  
**Agenda** :  
1. Staff Meetings  
2. Yearly Syllabus- Report  
3. Intra ECS Competitions  
Rules and Regulations  
4. Master Notebooks Checking  
5. Principals' Calendar 2018-19  
6. Academic Calendar 2018-19  
7. School Website  
8. Exploring-'Frames' by Publishers.

**Note-** 1. Please bring along your queries regarding 'Frames' book – ( if any).  
2. Please jot down the points about the Annual Syllabus File and Activity File and submit it for the action required.  
3. We are glad to inform you that with the appointment of IT Head for the company, the official website of ECS Bagless Schools has come into proper operation. We would prefer each of ECS Bagless Schools to use it accurately and regularly. In order to make at least one of the employees in every school to work efficiently on website, at least 2 hours' training to the person is required. Please submit the name of the employee you want to send for the training.

*Coordinator*